



COUNTY COMMISSION
SHELBY COUNTY
P. O. Box 467
COLUMBIANA, AL 35051

MEMBERS
DISTRICT. 1. CORLEY ELLIS
2. TOMMY EDWARDS
3. JON PARKER
4. DANIEL M. ACKER
5. JOEL BEARDEN, JR.
6. LARRY DILLARD
7. LINDSEY ALLISON
8. RICK SHEPHERD
9. DR. ROBBIE HAYES

September 4, 2012

STATE OF ALABAMA
COUNTY OF SHELBY

**SEALED BIDS FOR EXHIBITION CENTER ROOF
Shelby County**

Sealed bids for **Re-Roofing Exhibition Center** –in Shelby County will be received in the office of the County Manager, Shelby County Administration Building, 200 West College Street in Columbiana, Alabama 35051 (mailing address: P. O. Box 467), until 2:00 p.m. on **October 9, 2012** at which time bids will be publicly opened and read. The County Commission reserves the right to reject any or all bids and to waive informalities in awarding this bid to the lowest responsive bidder. Bidders are to state that bids submitted are firm and that no claims for errors will be made after bids are opened and subsequent thereof. Any entity of Shelby County Commission may purchase from this bid.

If you have any questions concerning this bid, please contact Terry Franklin at 205/438-5173.

GENERAL INFORMATION

All bidders must use our form for submitting their bids. Bids must be submitted in triplicate. All bids must be sealed and marked in the lower left hand corner "**BID – Re-Roofing Project – Exhibition Center**" with opening date and time. Late bids will not be opened.

A mandatory pre-bid meeting will be held on October 2, 2012, at 10:00 a.m. in the Work Session Conference Room at the Shelby County Administration Building. Only bids from attendees of the pre-bid meeting will be accepted.

Records showing successful bidder(s) and prices quoted will be placed on file and may be examined upon request. If contract is awarded to someone other than lowest bidder, a note of explanation will appear in the bid file and Commission Minutes.

Use of trade names and numbers shall be interpreted as establishing a standard of quality and shall not be construed as limiting competition.

DISQUALIFICATION OF BIDS

Bids may be disqualified before awarding of the contract for any of the following:

- A. Failure to mark envelope as required;
- B. Failure to sign or notarize the bid document;
- C. Failure to include requested information or other details of the bid, or

ALEX DUDCHOCK ♦ COUNTY MANAGER ♦ TELEPHONE (205) 670-6500 ♦ FAX (205) 669-3864
SHELBY COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

METHOD OF AWARD

The award will be made to the lowest responsive bidder meeting specifications. It is not the policy of the Shelby County Commission to purchase on the basis of low bid only. Quality, conformity with specifications, purpose for which required, terms of delivery, and past service and experience are among the factors that may be considered in determining the responsive bidder.

The Shelby County Commission reserves the right to award separate contracts for each item, each product, or any combination of products if in the best interest of the Shelby County Commission.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of sixty (60) days.

All awarded vendors must provide Immigration Law Compliance Documents found on the Shelby County website at www.shelbyal.com.

A handwritten signature in black ink, appearing to read 'Alex Dudchock', is positioned above the printed name and title.

Alex Dudchock
County Manager

**BID FORM – Re-Roof Exhibition Center
Shelby County**

**Bid Date: September 27, 2012
 2:00 p.m.**

Exhibition Center Roof Replacement	Cost
	\$

The undersigned offers these price, terms, and delivery as per bid specifications.

Name of Company: _____

Signature: _____

Address: _____

Phone: (include area code) _____

Bid Bond: _____
(if applicable)

Sworn to and subscribed before me this

The ____ day of _____, 2012.

Notary Public

My Commission Expires_____.